

Minutes of ICC Meetings

Date: 25-06-2024

The meeting of Internal Complaints Committee was held on 25-06-2024 at 2.30 pm in Principal's office. The following members were present in the meeting.

SR.NO	MEMBER	DESIGNATION
1	Dr. Vipin Kumar Gupta	Principal
2	Mrs. Archana Sharma	Member
3	Mrs. Vartika Katiyar	Member

Agenda:

1. Review of the previous year's activities and cases handled.
2. Planning awareness programs for the academic year 2024-2025.
3. Review and update of the existing policy and guidelines.
4. Establishment of timelines for complaint redressal.
5. Allocation of responsibilities among members.

Meeting Proceedings:

1. The Chairperson welcomed all the members and provided an overview of the meeting objectives.
2. The Secretary presented a summary of the cases handled and resolved during the previous academic year. Key achievements, challenges, and areas for improvement were discussed.
3. It was unanimously agreed to conduct at least two awareness workshops on sexual harassment laws and grievance mechanisms for students and staff.
4. The existing internal policy on sexual harassment was reviewed. Suggestions were made for amendments, including updating reporting timelines and simplifying complaint procedures.
5. Specific roles for awareness programs, case reviews, and policy updates were assigned to committee members.

The meeting ended with a formal vote of thanks by Dr. Vipin Kumar Gupta.




Principal
ASHADEEP ADHYAPAK MAHAVIDYALAYA
Tullini, Mallasopara (East) Dist. Thane-401209



Minutes of ICC Meeting

Date: 22-03-2025

The meeting of the Internal Complaints Committee (ICC) was held on 22-03-2025 at 1:00 PM in the Principal's office. The meeting aimed to review the progress made during the academic year 2024-2025 and to plan the upcoming activities related to awareness, prevention, and redressal of grievances.

The following members were present in the meeting:

SR. NO	MEMBER	DESIGNATION
1	Dr. Vipin Kumar Gupta	Principal
2	Mrs. Archana Sharma	Member
3	Mrs. Vartika Katiyar	Member

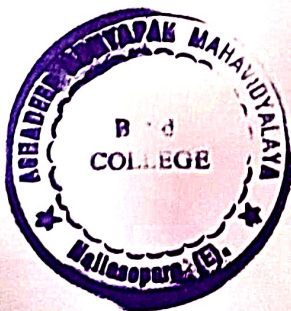
Agenda:

1. Review of ICC activities conducted during the academic year 2024-2025.
2. Evaluation of awareness workshops and grievance redressal mechanisms.
3. Discussion on new initiatives for the upcoming academic year.
4. Planning of gender-sensitization and legal awareness sessions.
5. Allocation of duties for preparing the annual ICC report.

Meeting Proceedings:

1. The Chairperson welcomed all members and appreciated their active involvement in maintaining a safe and respectful institutional environment.
2. The committee reviewed the awareness programs and complaint redressal measures implemented during the year and expressed satisfaction over the positive response from students and staff.
3. It was decided to conduct a refresher workshop on the Prevention of Sexual Harassment (POSH) Act for both teaching and non-teaching staff in the upcoming academic session.
4. Members discussed the importance of displaying updated ICC information on the college notice board and website for better accessibility to students.
5. The committee resolved to prepare a comprehensive annual report summarizing all ICC initiatives, awareness programs, and grievance cases (if any) to be submitted to the Principal.
6. The Chairperson expressed appreciation for the cooperative efforts of all members and emphasized continued commitment towards ensuring gender equality and safety on campus.

The meeting concluded at 2:00 PM with a formal vote of thanks by Dr. Vipin Kumar Gupta.



Kumar
Principal

ASHADEEP ADHYAPAK MAHAVIDYALAYA
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